



Ark John Keats Academy

3rd September 2020

Dear Parent

As you know, all secondary pupils are now able to choose whether to bring packed lunch or buy a school meal at Ark John Keats. However, the systems to support this are not being installed until mid-September. Until these are in place, we need pupils to commit **either** to packed lunch **or** a school meal every day. Once we have the system, pupils will be able to choose daily and will not need to commit.

You have received a text message asking you to respond stating your child's name if they will be bringing a packed lunch. If you have more than one child in secondary you will receive multiple messages – please respond to each message with each of your child's names, to ensure we have a record for every pupil. If you do not send a text message with your child's name to confirm they will bring packed lunch, your ParentPay account will be charged for a school meal.

We will let you know when this changes, and your child is able to choose which kind of lunch they have each day. Thank you for your support while we get our new procedures up and running.

Kind Regards,

Mitra Samsami
Operations Manager

Principal: Jo Facer
Primary Headteacher: Amy Baird

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