



Ark John Keats Academy

RE: New School Year

02.09.22

Dear Families,

We are very much looking forward to welcoming your child back for a new school year. We hope you and your children have had a restful time over the summer holidays. We can't wait to have our pupils back! Please see below for info and reminders that should prove helpful to you.

School Drop off

Drop offs will continue as they did last year, with parents dropping off children at the same designated gates. This will ease congestion around the school and make for a more efficient start to the school day. A few things to note:

- Parents will not be allowed on the school site during drop off.
- Siblings can be dropped off at the same gate.
- The front office will not be open before 08:45 or until the congestion has eased through the front entrance.

Locations for Drop Off

- Front Gate – Nursery, Reception, Year 1 and Year 6
- Park Gate 1 – Years 2 and 3
- Park Gate 2 – Years 4 and 5

School Pickup

Parents and guardians will have from 3:30pm-3:40pm to pick up their children. At 3:39pm a member of staff will ring the school bell to inform parents that they need to leave the school site unless they have a previously arranged appointment. The bell will ring again at 3.40pm. This will result in the closing of the park gates, leaving only the front gate as a way out.

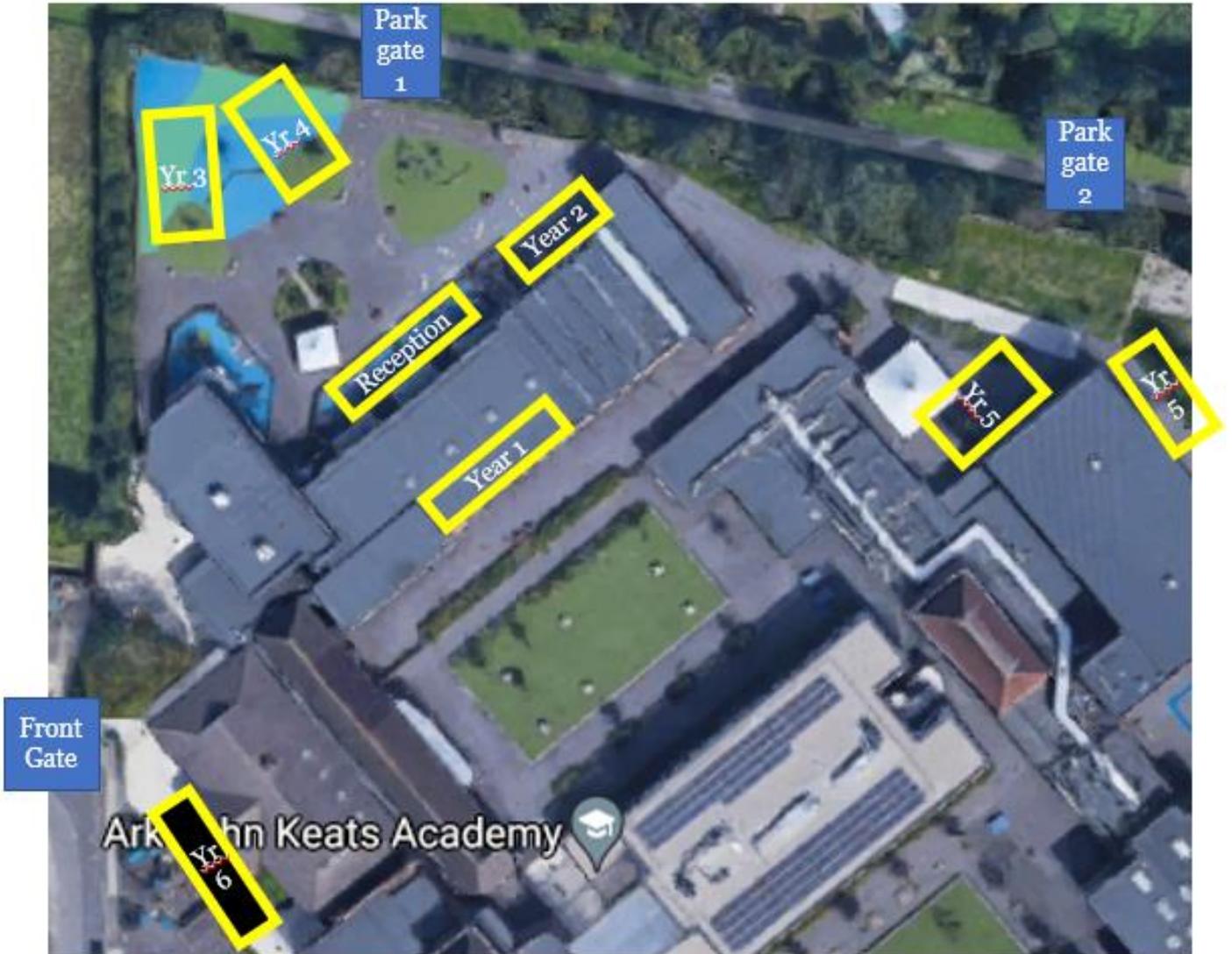
Parents will be able to enter the school at the designated gates and pick up children within the school grounds. We would encourage all parents to pick up children from the gate nearest the child's pick-up location to ease congestion.

Principal: Jo Facer
Primary Headteacher: Mide Ola-Said
Secondary Headteacher: Katie Marshall

Ark John Keats Academy
Bell Lane Enfield EN3 5PA
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A reminder of the school day:

- The school day will start at 08:50am and end at 3:30pm.
- Drop off time is between 08:40 and 08:50.
- Collection is between 3:30 and 3:40pm.

Nursery sessions:

- Nursery am session 08:25-11:25am.
- Nursery pm session 12:20-3:20pm.

Wrap around care 2022-23

- Secondary pupils may drop off their primary siblings from **Wednesday 8th September** via the breakfast club entrance to the far side of the dining hall from **8:00am**. **Secondary pupils must accompany the siblings all the way to this location.**
- Breakfast club will start on **Wednesday 8th September** at 7:45am for Years 1-6. Due to demand, breakfast club places must now be full-time (5 sessions a week). Any non-attendance on any day will still be charged. Breakfast club runs at £1 per day. Bookings can be made via the primary office on this email: primary@arkjohnkeatsacademy.org. However, please be aware that we are at full capacity and currently have a waiting list. Payment must be made using Parent Pay. This provision comes on a first come first served basis.
- Reception children cannot attend breakfast club until January 2022 to give them time to settle properly into school life first. Nursery children cannot attend breakfast club.
- Sticky Fingers pre and post school childcare will continue to drop children and pick them up from the school site. If you would like to take advantage of their services, please contact Sticky Fingers (Sheniz) on 07732385075.
- From **Wednesday 8th** we will continue to provide onsite after-school provision which starts at 3:30pm and finishes at 5:00pm at a cost of £8 per session. Light snacks are included. Bookings must be made through the primary office and payment must be made using ParentPay. This provision will operate on a first come first serve basis and will only be for working parents. Please email: primary@arkjohnkeatsacademy.org to book a place. However, please be aware that we are at full capacity and currently have a waiting list. Reception children cannot attend until 6th January. Nursery children cannot attend after school provision.

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September Start Dates and Week 1 Timetable

Year Group	Date	Drop off	Collection
Years 1-6 Half Day	Tuesday 6 th September	08:40-08:50	12:00- 12:10 (no lunches)
Years 1-6 Full Time Start	Wednesday 7 th September	08:40-08:50	3:30-3:40pm

Year Group	Date
Reception Staggered start (parents will have received individualised correspondence of these times and dates)	Tuesday 6 th September – Friday 9 th September
Nursery Staggered start (parents will have received individualised correspondence of these times and dates)	Tuesday 6 th September – Friday 9 th September

Some sad news

I must also write to tell you that due to a substantial change in family circumstances, I will be leaving Ark John Keats Academy in December. As a founding member of this school when it was established in 2013, I feel heartbroken to have to give you this news, but ultimately, I have made a decision that is the right one for my young family.

It has been one of the greatest pleasures of my life to support this school in growing into an institution that this community can be proud of and the 9 years that I have spent here have been incredible and will never be forgotten. It has also been a genuine privilege to teach, support and lead your children for so long.

Work is already underway to ensure that the school is in the strongest position available to find a brilliant headteacher to lead it, and I have no doubt in my mind that this school will continue to provide its pupils with the very best, long after I'm gone.

Finally, I would like to thank the brilliant staff that I have had the opportunity to work alongside and lead for their hard work, and for you, the parents of the school, for your continued support.

Olamide Ola-Said
Primary Headteacher

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