



Ark John Keats Academy

7th October 2021

Dear Parents/Guardians,

Next term we will hold our first Parent-Teacher meetings of the year. These meetings are an important opportunity for you to hear from your child's teacher about how they have settled into their new year group.

To make sure we have enough time to meet with every parent every child, the school will close at the earlier time of 3:00pm, with pick up between 3:00pm and 3:10pm on the following days:

- Tuesday 16th November
- Wednesday 17th November
- Tuesday 23rd November
- Wednesday 24th November

These dates have been added to our website calendar and reminders will be added to each weekly newsletter from next term. You will also receive a letter during the first week of the new term with guidance on how to book a ten-minute slot with your child's class teacher.

Yours Sincerely,

Olamide Ola-Said
Primary Headteacher

Principal: Jo Facer
Primary Headteacher: Mide Ola-Said

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