



Ark John Keats Academy

School Lunches

Dear Parent and Carers,

This week several parents alerted us to issues regarding ParentPay accounts, and school lunches incorrectly showing minus figures or money deposited to the wrong area. We would like to apologise for this error and inform you that it has now been rectified. When logged in, year 3 and year 4 parents should now see a Y5-Y13 lunch payment item. Please use this to pay for your Y3 and Y4 child's lunches. We are working on correcting the name however, this can only be done during the half term in October

In July last year we sent a letter to all parents informing them of the changes that we were making to pupil lunches in September. This was followed up with text messages in September.

Please be aware:

Pupils with Debt

Any pupils with a debt will be refused a hot meal if they have any debt on their lunch accounts. They will be provided with a plain cheese sandwich only. It is therefore your responsibility to ensure that they have enough credit on their lunch accounts for balanced hot lunch. You can check you balance by logging into your account on ParentPay (<https://www.parentpay.com/>).

Free School Meals

If you believe your child is entitled to free school meals, you must complete a Pupil Premium form. You can pick one up from the primary office. **NB: you will need to pay for all meals taken prior to the form being completed as the school will not be reimburse for these meals.**

It is important that your child has a healthy meal during the school day as this helps aid their learning. If you do not wish for your child to have a school meal, then you must provide them with a packed lunch.

Thank-you for your support and patience

Yours sincerely,

Mide Ola-Said
Primary Headteacher

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