



Ark John Keats Academy

Action – ensure these dates are in your calendar. Ensure your child has their timetable and equipment for the exam.

Dear families,

Re: Exams and key dates

Exams - Your child has already, or soon will, begin their formal exam series. All pupils have been issued with their individual timetable. They will be reissued tomorrow so pupils have a spare paper copy. Please email your child's tutor if you need another electronic copy.

Exam punctuality – Pupils cannot be late for the start of their exam time and therefore must be on time to school. **Your child should be in school every day at 8.25am.** The only exception to this time will be on Tuesday 24th May where pupils sitting exams must be on site by 8.15 am. This is due to a number of complex exams happening at once. Your child will therefore need to leave at least 10 minutes earlier to be on time. If your child is often late, please sit down and work out an improved routine to prevent this happening during the exam series.

Wellbeing - We know that exams can be a stressful and exhausting time for young people. Your child's tutor will continue to support your child during the exam period. We strongly encourage pupils to look after their health alongside their studying and revision. Pupils should ensure they are building in rest breaks to their revision, maintaining a regular sleep pattern, eating well and keeping to a planned schedule. Further guidance on supporting well-being during the exam series can be found [here](#).

Equipment - Please ensure your child has all necessary equipment for their forthcoming exams. They will require a transparent water bottle, at least two black biro pens and any other additional equipment relating to the subject they are taking (e.g. protractor, scientific calculator, etc.)

Key dates - Please see some key dates for your diary below.

Wednesday 29th June – Exams contingency day. This day has been reserved by the exam boards to deal with any extraordinary events impacting the sitting of exams. This is very unlikely to happen, but you should know that your child could be asked to sit an exam on this day if substantial local or national disruption would prevent an exam being sat during the normal exams window. If you have any questions or queries about this, please email me directly. If this day is used by the exam board your child will need to attend if their exam was impacted. If your child misses this day for any reason (e.g. appointment, family holiday) they will receive 0 marks for this specific paper.

Thursday 18th August – A Level Results Day. Your child will be able to collect their results on site or request to have them emailed or collected by a nominated person via this [form](#).

Thursday 25th August – GCSE Results Day. Your child will be able to collect their results on site or request to have them emailed or collected by a nominated person via this [form](#).

Principal: Jo Facer
Primary Headteacher: Mide Ola-Said
Secondary Headteacher: Katie Marshall

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Candidate information

Pupils have been briefed around the regulations and guidance in exam spaces. Further information to support pupils can be found on the following websites:

- Ofqual's [Resources to help students prepare for exams and assessments](#)
- Ofqual's [Student guide to exams and formal assessments in 2021 to 2022](#)
- JCQ's [FAQs for students and private candidates](#)

We are really proud of how your child has progressed over the last few years here at AJK and are looking forward to seeing all their hard work pay off during the exam series.

Yours faithfully,

Sean Mullarkey
Vice Principal